

# APPENDIX 50 : EXAMINATION CLASSES

## CLAIM 4 HOURS

Engineers instructed to perform online learning courses at home or on their own time. Using the managers name that gave order, submit a claim for 4 hours of pay under Appendix 50 for each day that they complete a module at home.

"Operating Rules Agreement dated November 8, 1995. **Engineers attending instruction and examination classes covering the Operating Rules, Special Instructions, General Orders, General Notices, Safety, Radio, General Rules, Air Brakes and Train Handling Instructions, and instructions for handling hazardous materials are covered by this Agreement. Attendance during off duty hours will be paid actual time with minimum of four (4) hours at the straight time rate of the last service performed.** Engineers who do not have an opportunity to attend rules examination between trips will be paid for all time lost. Carrier can review previous 30 days to determine availability. Engineers will be given adequate advance notice of instruction-examination classes; where and when they will be held. Engineers must be rested in order to attend rules examination classes. Engineers failing their rules examination will be re-examined after having received instructions on the subject matter contained in the rules test. Follow-up instructions will be without pay. Engineers failing the second (2nd) examination will be required to consult with the Superintendent or other designated representative and will be withheld from service until they successfully pass another rules examination."

**Remember to document everything that happens on your Federal Tie Up Screen. You have 60 days from the time the claim happened to get it put in but only one chance to do your FRA Reporting correctly. So do the FRA Reporting and ask about the claim if you are not sure.**